

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:12 PM on Tuesday, January 08, 2013. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and was reconvened at 7:30 PM on Tuesday, January 08, 2013 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Rob Warner, Jake Gauger, Todd Brennessel, Kurt Allman; Highway Superintendent, Kimberly Baptiste; Bergmann Associates, Chip Bailey, Jane Willis, Chip Stevens, Ernie Norton; Zoning Board Chairman, Ram Shrivastava, P.E.; Larsen Engineers, Steve Haywood; Bldg. Inspector/Assessor, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County, and the undersigned Town Clerk were also present.

Cathy Abdunnasir invited the Board to the 2013 Dr. Martin Luther King Celebration being held on Monday, January 21<sup>st</sup>, 2013 from noon to 1:30 PM at the Redeem Bethel Church of God in Christ, 4494 Route 104 in the Town of Williamson. The feature keynote speaker will be Dr. Arlette Miller-Smith; Director of African-American Studies & Assoc. Professor: Departments of Interdisciplinary Studies and English at St. John Fisher College. Light refreshments and reception will be at 2:00 PM.

A notice having been published for a Public Hearing regarding proposed Local Law #1-2013, Amendment to Chapter 178 "Zoning". Supervisor Hoffman declared the Hearing open at 7:31 PM. Councilman Watson gave a brief background from when the Steering Committee started up to the final outcome of all the updates and changes to the exiting Zoning Code.

Project Overview: July 2008 – Comprehensive Plan Initiated  
Dec. 2009 – Zoning Code Analysis Initiated  
Mar. 2010 – Adopted Comprehensive Plan  
June 2010 – Zoning Code Update Initiated

#### Community Engagement:

- Town Brd. Reps., Planning Brd., ZBA, Code Enforcement Officer, Business Owner and Residents
- 14 Meetings over a two-year planning period
- 3 Public Information Meetings

History: \* Last full ordinance drafted in 1979  
\* Last major update in 2000

#### Supporting Comprehensive Plan Policies:

- Update Williamson Zoning Code to reflect future land use plan
- Focus commercial development along the Route 104 corridor and mixed uses in traditional hamlets
- Promote a variety of residential development types around mixed use nodes, including higher density housing and small lots around hamlet of Williamson
- Preserve farmland, open space and unique environmental features of the Town

#### Goals and Objectives of the Update:

- Simplification of zoning districts
- Best management practices
  - Permitted Uses & Special Permit Uses
  - Definitions
- Enhance bulk and use standards for each district
- Address issue specific to Town
  - Agricultural fencing
  - Signage
- Clearer organization to improve usability

#### Highlights:

- New Zoning Districts
- Zoning Map
- Bulk and Use Standards
- Sustainability
- Roles and Responsibilities

Councilman Watson asked The Board not to adopt this for 30 (thirty) days to give the residents time to submit any comments or views on this draft. Supervisor Hoffman stated how The Board appreciated the Committee and everyone involved for all their hard work, time and dedication that went into this project. As no one wished to comment or ask questions, the Public Hearing was closed at 7:40 PM with a motion made by Councilman Verno, seconded by Councilman Bixby. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

- Letter of approved NYS DOT funds for the “Safe Routes to School Program Infrastructure” [\$144,440.00]. Supervisor Hoffman acknowledged Suzanne Brennessel; Senior Account Clerk and Kurt Allman; Highway Superintendent for all their time and hard work in the application process.
- Letter from NYS DOT – results regarding Route 104 & East Townline Road intersection survey
- E-Mail from NYS Comptroller’s office regarding Tax Cap Review determination.

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: December 27, 2012
- b. annual reports from Town Clerk, Tax Receiver, Registrar of Vital Statistics,
- c. accept the Town Clerk's monthly report
- d. monthly departmental reports
- e. pay the Library bills vouchers 52-60, as 12’ \$1,233.06; 13’ total \$367.18
- f. to accept the encumbrances, accruals, and accounts payables:

**General Fund:**

Encumbrances: \$2,702.84  
 Accounts Payable: \$22,634.41

**Highway Fund:**

Encumbrances: \$143,092.25  
 Accounts Payable: \$5,474.66

**Water Fund:**

Accounts Payable: \$526.03

**Sewer Fund:**

Encumbrances: \$1,219.19  
 Accounts Payable: \$1,039.06

**Library Fund:**

Encumbrances: \$1,727.55,  
 Accounts Payable: \$1,233.06

- g. accept the budgetary transfers as follows:

<u>From</u>	<u>Amount</u>	<u>To</u>
<b>General Fund</b>		
A1340.100 Budget PS	\$ 558.25	A1420.400 Attorney CE
A1220.200 Supervisor EQ	\$ 350.00	A1330.400 Tax Collector
A1620.200 Buildings EQ	\$ 101.03	A1620.421 Buildings CE, Elec.
	\$ 69.04	A1620.400 Buildings CE
A1660.400 Central Stores	\$ 6,250.00	A1930.400 Judgments & Claims
A1620.100 Buildings PS	\$ 2,123.69	
A3620.200 Safety Insp. EQ	\$ 33.30	A3620.400 Safety Insp. CE
A7110.100 Parks PS	\$ 375.89	A7110.200 Parks EQ
	\$ 44.31	A7110.400 Parks CE
A8010.100 Zoning PS Sec	\$ 110.55	A8010.100 Zoning PS
<b>Highway Fund</b>		
DA5112.100 Perm Impr. PS	\$19,840.22	DA5110.100 General Rpr PS
DA5142.400 Snow Remv CE	\$55,917.25	DA5130.200 Machinery EQ
	\$ 2,034.59	DA5130.400 Machinery CE
	\$ 181.57	DA5140.400 Misc

**Water Fund**

F8310.420 Admin Htg/Gas	\$ 14.82	F8310.460 Admin Misc
F8340.100 Trans/Dist PS	\$ 23.67	F8340.200 Trans Dist EQ
	\$ 420.55	F8340.400 Trans Dist. Veh Mnt
	\$ 36.29	F8340.400 Trans Dist Rehab Lines
	\$ 27.41	F8340.416 Trans Dist WMRpr
	\$ 3.58	F8340.400 Trans Dist Meters New Rpr

**Sewer Fund**

SS8120.200 Collecting Syst	\$ 70.70	SS8120.442 Collecting Syst Veh Mnt
	\$ 86.94	SS8130.419 Treatment Dist Lab Services
	\$ 925.00	SS8130.400 Treatment Disp Rpr Mnt
	\$1,132.25	SS8130.441 Treatment Disp Sludge

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a lease agreement with the Chamber of Commerce for the use of Room 205 in the Town Complex. The rent paid by the Chamber will be \$1.00 per month. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Williamson Marketing Plan Committee was created in 2011 to establish a community development and marketing plan for the Town of Williamson, and

NOW THEREFORE BE IT RESOLVED: That the following individuals are reappointed as members to the Williamson Marketing Plan Committee,

- Jim Hoffman, Town Supervisor
- Nan Hance, Proprietor of Artisan’s Loft
- Gary Manuse, At-Large
- Luke Cino, Owner/Broker, Cornerstone Realty Associates
- Mike Orr, President, Williamson Business Improvement District
- Laura Wayland-Smith Hatch, Salmon Creek Media & Marketing

BE IT FURTHER RESOLVED: This is a citizen committee, with only advisory powers, for which the spending of public moneys is not authorized and the Committee shall expire at the end of 2013 but may be renewed at the pleasure of the Williamson Town Board.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor James D. Hoffman
- Councilman Gary Orbaker
- Councilman Anthony Verno
- Councilman Michael Bixby
- Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Watson, to renew the operating license for 2013 for Old Dutch Properties Manufactured Home Park. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Assessor to attend the NYS Assessor's Association "Seminar for Ethics for Assessors", to be held in Rochester, New York at the Holiday Inn on January 18, 2013. All actual and necessary expenses are to be Town charge. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise to receive RFP's for a solar panel PPA project at the property located in front of the Williamson Landfill. The advertisement will appear in the official Town papers the week of January 13, 2013 with RFP's being accepted until February 5, 2013 at 4:00 PM. Ram Shrivastava, P.E.; Larsen Engineers answered questions regarding the potential project. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno to authorize the Town Clerk to advertise in the official Town papers the week of January 13, 2013 for an upcoming opening on the Planning Board as an alternate. The five-year term of office will begin January 13, 2013 and expire on January 12, 2018. Applications will be accepted until January 25<sup>th</sup>, 2013 at 4:00 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to request the Supervisor to give permission for the temporary assignment of justices from other city/village/town courts in the Seventh Judicial District to our court as need arises during the year of 2013. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Williamson Town Board created the Williamson Energy Conservation & Sustainability Committee in 2011

NOW, THEREFORE BE IT RESOLVED: That the following individuals are reappointed as members to the Williamson Energy Conservation & Sustainability Committee:

Jim Hoffman, Town Supervisor

Jim Verbridge, President, KM Davies

Craig Logan, Principal, BOCES

Chip Bailey, Fruit Grower;

Bill Bishop, Mechanical Engineer, Pathfinder Engineers & Architects LLP

John Manahan, Chief Operator Waste Water Treatment Plant

Todd LaBarr, Managing Partner, Watchdog Building Partners

Steve Smalley, resident, Wind Turbine owner, and

BE IT FURTHER RESOLVED: This is a citizen committee, with only advisory powers, for which the spending of public moneys is not authorized and the Committee shall expire at the end of 2013 but may be renewed at the pleasure of the Williamson Town Board.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official Town papers the week of January 13, 2013 to receive bids for a Screw press project at the WWTP. Bids will be accepted until January 31, 2013 at 11:00 AM at which time they will be opened and read. Councilman Bixby amended the motion, seconded by Councilman Verno to change the time to 2:00 PM due to Fed Ex delivery. The amended motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Highway Superintendent to attend a Local Roads and Bridges meeting Albany, New York. The meeting will be held on March 5<sup>th</sup> and 6<sup>th</sup>, 2013. All necessary and actual expenses are to be a Town charge. The motion was carried.

Public Comment: Steve Haywood; Bldg. Inspector/Assessor/Zoning Officer asked the Board to raise the fees on Planning Board and Zoning Board applications fees from \$50.00 to \$75.00. He stated that it cost \$20.00 to have the notification yard signs put up and taken down.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the following bills as audited:

**Abstract Number: 1**

Youth: Voucher # 52-60  
Voucher #s: 1-51, 61

	<u>AMOUNT</u>
GENERAL FUND	\$ 28,788.36
HIGHWAY	\$ 5,649.18
WATER	\$ 961.75
SEWER	\$ 2,383.37
<u>LIGHTING</u>	<u>\$ 6.84</u>
<b>GRAND TOTAL:</b>	<b>\$37,789.50</b>

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:05 PM. The motion was carried.

Respectfully Submitted,

*Marlene A. Gulick*

Marlene A. Gulick  
Town Clerk