

## WILLIAMSON PLANNING BOARD

### Meeting Minutes March 6, 2012

**APPROVED**

**Present:**

T. DeMarree, Chair  
J. Ferrante  
R. Stevens  
J. Willis  
T. Wozniak

**Absent:**

J. Fox  
D. Hoffman  
R. Stevens

Also in attendance: K. Trayer, R. Marquez, A. Reid, L. Allard, S. Neys, T. Thayer, S. Garofoli, C. Bogart, J. Anseew, Z. Reid, J. Manahan

The **Work Session** was opened at 7:04 p.m. by T. DeMarree. Materials were distributed and reviewed.

The **Planning Board Meeting** was opened at 7:3 p.m. by T. DeMarree.

Members of the Senior Class were welcomed and were given a brief explanation of format of the meeting and what the duties of the Planning Board are. Introductions were made of Planning Board Members. Students were invited to ask questions.

The Comprehensive Plan was introduced and students were given a brief description of the Plan.

An Agenda Item was added to the meeting. J. Manahan had been invited to attend the Planning Board Meeting to discuss updating the code requirements regarding the Sewer/Waste Water Treatment Plant.

**A Motion was made to approve the Minutes of the February 7, 2012 Planning Board Meeting as written. Motion carried.**

## **AGENDA**

### ➤ **Agenda Item #1**

Sewer/Waste Water Treatment Plan Code Requirements

J. Manahan was present.

Discussion included:

- √ the current code requirements have been reviewed and there are minor changes to be recommended
- Reinspection fee should be higher
- Grease traps (restaurants)
- Mercury levels – should be zero
- √ toxins and poisons
- √ dental

J. Manahan would like to ask one or two Planning Board Members to sit with him and review and make the changes. He feels the revisions will be minor. T. Wozniak and R. Stevens have accepted and will be contacted directly by J. Manahan.

### ➤ **Agenda Item #2**

Update/Review of Comprehensive Plan

Discussion included:

- √ the focus will be on short term goals; the expectation would be that a project be started and completed within a year or two
- √ many of the current short term actions should be moved to moderate or combined
- √ categories were explained – many categories are not actionable; there needs to be consideration of categories and actions
- √ the Town Board will be asked for guidance regarding prioritizing
- √ each policy area should have at least one action in process at all times
- √ new items should be started as a long term goal
- √ each item should have a Town Board member as a sponsor who would provide updates and a status report on a regular basis
- √ all should be reviewed yearly by the Town Board

Input from Planning Board members has been consolidated and information was provided regarding the status of a couple of the items. T. Watson was suggested as a good source of information. T. Wozniak will forward the materials to T. Watson with the request of a meeting.

## **Intra Board**

The question was asked of the status of the Zoning Code – there will be significant changes. The Code will also be made more “user-friendly.” There may still be more reviews submitted to the Planning Board.

The Charrette Committee has recently made a presentation to the Town Board their mural update. Things are progressing.

Historical Committee update provided.

**The Motion was made to adjourn the Planning Board Meeting at 7:53 p.m.**  
**Motion carried.**

**Respectfully submitted,**

**Joanne Greaney**