

WILLIAMSON PLANNING BOARD

Meeting Minutes April 3, 2012

APPROVED

Present:

T. DeMarree, Chair
J. Ferrante
J. Fox
J. Willis
T. Wozniak

Absent:

D. Hoffman
R. Stevens

Also in attendance: F. Shelley (Shelley Associates), Chaz Gambino (Shelley Associates), E. Norton (Zoning Board)

The **Work Session** was opened at 7:03 p.m. by T. DeMarree. Materials were distributed and reviewed.

The **Planning Board Meeting** was opened at 7:23 p.m. by T. DeMarree.

A Motion was made to approve the Minutes of the March 6, 2012 Planning Board Meeting as written. Motion carried.

AGENDA

➤ **Agenda Item #1**

Concept plan for a four lot subdivision for Brian Cuvelier on Lake Rd. just east of Pultneyville

F. Shelley of Shelley Associates was present.

Discussion included:

Plan will include public water and sewer; separate for each lot
Applicant has met with Building Inspector and Code Enforcement Officer
Wayne County Highway Department has been contacted regarding drainage;
hope to reduce standing water issue
Private driveway will service all 4 lots; lots will be separate – but will share
Driveway; maintenance responsibilities would be shared and written into
the agreement

Electric service – pole line on the south side of the road (RG & E); with possible easement (RG & E); below ground

Natural gas

Driveway and utilities anticipated to be in place prior to sale of lots

Expectation is to leave as many trees in place as possible

This Concept Plan is presented for informational purposes only. T. DeMarree asked for comments, questions, and/or concerns. There were none.

Intra Board

✓ Waste Water and Sewer Treatment Plant:

Code changes for the Waste Water and Sewer Treatment Plant were discussed. It is felt they are not significant enough to change currently; waiting for input from the State Department of Health. The State has responded that they will not be acting immediately; waiting on EPA.

Other items included:

grease becoming an issue and may be included in the code updates

mercury levels will be reviewed

inspection fees – there is currently not a mechanism in place to charge fees for re-inspection of sewer/ septic system

how will the changes be enforced and who will be responsible

The suggestion was made to possibly look into neighboring towns.

✓ Comprehensive Plan:

T. Wozniak and T. Watson will collaborate; will look into less short term activities – many current are not actionable. The Planning Board will look into items to recommend to the Town Board for consideration.

Discussion included:

Several architectural guidelines that can be combined as one project

Volunteerism - important

Talk to local businesses and ask about their needs and wants

Grants

Channel different groups

Updates will be included in the monthly Minutes

✓ Town Park Update

The official opening of the new lodge at the Town Park is scheduled for May 20.

✓ Ernie Norton – Zoning Board Chair

Discussed Planning Board interest in a joint meeting with the Zoning Board to discuss Open Meeting Law. He will talk with J. Hoffman to set up a meeting with the attorney.

The Motion was made to adjourn the Planning Board Meeting at 8:05 p.m.
Motion carried,

Respectfully submitted,

Joanne Greaney