

Williamson CPPAC
Minutes
January 13, 2016

Present: George Ehresman, Peter Evans, Perry Howland, Steve Fernaays, Mike Orr,
Tony Verno

Chairperson: Perry Howland

Minutes: George Ehresman

1. Minutes: Notes for Dec. 8th were revised. Notes will be posted even though a Quorum was not present.
2. Leadership Volunteer Rotation for 2016 was reviewed. **Members agreed to volunteer. Steve (June), Peter(Aug.) George(Sept.) need to confirm months they can volunteer.**
3. Transition to CPPAC-
 - a. Means/Process to pick Planning Board liaison to CPPAC- The process to replace Planning Board Chairman has not been completed.
 - b. Confirmation of terms of office for present members was approved as posted in Dec. 8th meeting notes.
 - c. Liaison with Sue Brennessel, Town Website coordinator - After discussion of a single appointed liaison or member taking minutes it was decided **the member who takes minutes would send approved Minutes to Sue** (accountclerk@town.Williamson.ny.us).
 - d. Discussion of Town Comprehensive Plan-

George proposed a draft plan to begin the process. See 'Plan to Assess Comprehensive Plan' (below) The major elements were: become familiar with current plan, begin with projects with which we are familiar, identify who is responsible for project, and decide what information we want to collect.

Tony volunteered to ask the Town Board what it wanted in an assessment of the CP and report back to the group.

It was agreed to start review of the Comprehensive Plan and review pages 1 - 31 for the Feb. meeting.
 - e. Acquiring new members to CPPAC - The process to replace CPPAC members has not been completed.
4. Trees for East Main Street Sidewalk Project - Steve
 - a. Contact property owner - Steve ask Jim Hoffman the result of letters mail to residents. No letters had been returned. Steve had copies of the letters and was going to personal going to contact residents. **Members of the committee volunteered to contact residents they knew.**
 - b. Discuss procedure/timeline for acquiring and planting trees - TBD
5. Charrette Project 2016 Updates: Chair
 - a. Downtown businesses horizontal signage - Mike said business owners interest in signage was primarily financial. In the current economically depressed time there was little interest. A BID meeting is scheduled for next month the signnage topic can be discussed.
 - b. Gateway - Signage at Rt. 104 & Rt. 21
 1. Review project plan-any do-able components in 2015?-All
 2. Status of BOCES contact(Craig Logan) - Steve

c. Williamson Historic Fire Hall Mural

1. Report from Amy- Mike has discussed a plan with Amy. Next step is removal of mural. Mike didn't think a material had been chosen. George mention an article on Amy in the D&C about an mural in Canandaigua Evlon was used.

2. SLS remove current mural- SLS had not responded to several attempt to contact them.

d. Repository of Charrette Documentation - The BID would be a logical place for the initial Charrette study recommendations as well as Downtown design Guidelines.

The town should have storage responsibilities for the Gateway Route 104 and 21 Design Guidelines. - George

6. Grants

a. Genesee/Finger Lakes Regional Projects? - no progress

b. Other possible grants? Main Street? Do we want to connect with Roxanne Kise?- no progress

7. Round-the-room - Lyons is developing walking, hiking, bicycling tours of points of interest to promote tourism in the town. Money has been raise to build 5 - 7 kiosks which will provide information of the point of interest. Peter has provided basic information which will serve source information for the kiosks. Maps are available.

Adjourned: 8:24 PM

Next Meeting: February 10

Chairperson : Steve Fernaays