

REACH
(Reinforcing and Enriching Assets in the Community & Home)

Article I
NAME

Name: The name of this organization shall be REACH (Reinforcing and Enriching Assets in the Community & Home).

Article II
PURPOSE and POLICY

Vision - ASSETS:

Aiming
Students and
Society
Effectively
Towards
Success

Involving all sectors of the community in an expansive and inclusive effort.

Mission:

To enhance positive youth development by providing opportunities for inclusive and intergenerational activities, events and mentors. Opportunities to serve in a wholesome and caring environment that values youth.

Policy

- To inform community residents of forthcoming projects
- Not to interfere with the internal affairs of any individual, group or organization.
- Not to restrict any individual, group or organization from pursuing whatever community project the individual or the members of the group or organization believe desirable.
- Not to represent any political parties, cultural group or religion exclusively.

Article III
MEMBERSHIP

General Powers. The affairs of the organization shall be managed by the Board members and have a fiduciary obligation to the organization.

Board Decisions. The act of a majority of the Board present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by law or by these Bylaws.

Compensation. The Board, as such, shall not receive any salaries for their services.

Board Member. The Board shall consist of a Chairman, a Vice-Chairman, a Secretary, a Treasurer, a Parent Representative from the High, Middle and Elementary School, a Williamson Board Member, a Town Elected Official, a Student Representative from Grade 9-12, a member of the Williamson Recreation Committee, a member of the Williamson Fellowship of Churches member, a member of the Chamber of Commerce, a school district administrator, school district asset(s) coordinators and a minimum of two (2) and a maximum of six (6) at-large members from the community. These at-large members will be chosen from the list of Williamson residents who have been involved in a R.E.A.C.H. Project and/or have donated to the R.E.A.C.H. organization in the previous year. The Board may elect or appoint such other officers, including one or more assistant secretaries and one or more assistant treasurers, as it shall deem desirable. Such officers will have the authority and perform the duties prescribed, from time to time, by the Board.

Article IV **ELECTION OF OFFICERS**

Nominating Committee: The Board shall appoint a Nominating Committee of three members to nominate a Chairman, Vice-Chairman, Treasurer and Secretary following public notice.

Nominations: The Nominating Committee shall present its list of candidates at the first regular meeting of the Council in May of each year. Preference will be given to candidates for the office of Chairman. In addition to the candidates submitted by the Nominating Committee, any Board member may nominate candidates until such time as the Presiding Officer declares the nominations closed. Nominations shall not be closed until the meeting at which the election is held.

Any elected member may serve for an infinite number of additional terms if elected under the process set forth in the by-laws.

Elections: At the annual meeting in June of each year the Board shall elect Officers who shall take office at the beginning of July of that year.

- An officer must be elected by the majority of the board.
- At any meeting when the Chairman is absent, the presiding officer for that meeting shall be the Vice-Chairman and in the absence of both the Chairman and the Vice-Chairman, the Presiding Officer for that meeting shall be the Secretary.
- In the event of a permanent vacancy in the office of Chairman, Vice-Chairman, Treasurer or Secretary, the Presiding Officer shall nominate a replacement who shall be seated after approval of a majority of the Board.
- Voting members must be at least 18 years of age.
- Student Treasurers are considered non-voting unless they are 18 years of age.

Article V
RIGHTS AND DUTIES OF THE OFFICERS

The **Chairman** has the right and duties to:

- Act as the presiding officer at all meetings of the Board of Directors and all general meetings of the membership.
- Appoint chairpersons of any temporary or standing committees.
- Correlate the functions of the various temporary or standing committees and be an ex-officio member of all such committees.
- Present all petitions submitted by the general membership, by the Board of Directors, or by any chairman or member of an appointed committee, for approval or consideration by the general membership.
- Attend any committee meeting.
- Request written reports from any committee.
- Excuse an officer or member of the Board of Directors from attendance at a Board of Directors or general membership meeting.
- Maintain Petty Cash

The **Vice-Chairman** has the right and duties to:

- Preside at the meetings in absence of the Chairman.
- Assume all rights and duties of the Chairman when the Chairman is absent.

The **Recording Secretary** has the right and duties to:

- Record in a permanent document those motions voted upon by the general membership and by the Board of Directors.
- Record all proceedings and minutes of the general membership and Board of Directors' meetings in reasonable detail.
- Send by e-mail or regular U.S. mail, at least 5 days prior to the next meeting, a copy of the minutes of the previous meeting to each member of the Board.
- Maintain a current listing of the names, addresses and telephone numbers members.
- Post the minutes of the meetings and proposed agendas.

The **Corresponding Secretary** has the right and duties to:

- Be in charge of all general correspondence, including notices, letters and announcements.
- Print and mail, either by U.S. mail or by e-mail, any and all communications prepared by the Board of Directors or by a Committee chairperson.

The **Treasurer** has the right and duties to:

- Keep account of receipts, bills paid, and money on hand for all expenditures and income per committee, activity, project and the general REACH fund.
- Pay bills and withdraw funds on behalf of the organization.
- Prepare reports at every regular scheduled meeting on the financial condition of the organization for all general membership and Board of Directors' meetings.
- Accept financial reports from all committee chairpersons on all activities conducted.
- Prepare an annual report at the conclusion of the fiscal year on June 30.

Term of Office

Organizational Representatives: The Chairman shall serve for a term of two years, Vice-Chairman shall serve for a term of three years, Secretary(s) shall serve for a term of two years and the Student Treasurer shall serve for a term of one year with the term beginning at the end of the fiscal year.

All other board members shall serve for a term of three years, with the term beginning at the end of the fiscal year.

Article VI
MEETINGS

Community members will be notified and invited to meetings. Notice of these meetings will be published in the official newspaper which will be selected at the annual meeting.

General membership meetings of REACH shall be held quarterly or as needed at a time and place decided upon by the Board of Directors and be published.

The annual meeting shall be held in June where the present board will appoint new members as warranted. All of these newly elected members will take effect July 1st.

Article VII
REMOVAL OR SUSPENSION OF BOARD MEMBERS

The Board of Directors shall have the duty to suspend or remove any officer or Board member who misses three consecutively scheduled meetings without notification to the Board or Secretary. The individual shall automatically be removed from office and replaced by Board appointment for the remainder of the term left vacant.

Any other vacancies, including those resulting from a Board member's resignation, shall be filled in the same manner, i.e., by appointment by the Board for the remainder of the term of the position left vacant.

Article VII
FUNDS

Once 501c.3 status has been accomplished, all funds must be kept in the name of REACH, in a bank account by that name.

All expenditures shall be approved by the Board of Directors. The signatures to the organization's bank account (with the right to write checks and withdraw funds) under the authority of the Board of Directors shall be vested in the Chairman, the Treasurer and the Asset Coordinator.

Contributions shall be forwarded to the Treasurer for deposit. The names of members shall be forwarded to the Recording Secretary, who shall periodically revise the list of members and forward an updated list of members to the Board of Directors.

Article IX **AMENDMENTS**

These By-Laws may be amended at any Board of Directors' meeting at which a Quorum is present and shall be the act of Board members, providing that notice of the proposed amendment was read at the previous general meeting.

Quorum contains the Chairman, Vice President, Secretary and Treasurer.

Article X **DISSOLUTION OF THE ORGANIZATION**

In the event the organization is dissolved and liquidated, the Board of Directors shall, after paying or making provisions for payment of all the liabilities of the Organization, distribute the Organization property and assets to such organization(s) as in their judgment have purposes most closely allied to those of the Organization, provided, however, that the transferee organization or organizations shall then be qualified tax-exempt charitable organization(s) within the meaning of Section 501 ©(3) and Section 170 (b) (1) (A) other than in clauses (vii) and (viii) of the Internal Revenue Code or their successor provisions, shall have been in existence and so described for a continuous period of at least sixty calendar months, and shall also be an organization contributions to which are deductible under Section 170, 2055, and 2522 of the Internal Revenue Code or successor provisions. Any of the property or assets not so distributed shall be disposed of by the Court having jurisdiction of the dissolution and liquidation of a New York non-project corporation exclusively to such charitable organization or organizations as are then qualified tax-exempt organizations as defined above.